1st Joint TAF/TAP Steering Committee Meeting

3rd July 2012
53, Avenue des Arts, Brussels

Draft Minutes

Attendees: Patrizio Grillo (DG MOVE) Co-chair; Libor Lochman (CER) Co-chair; Davide Pifferi (CER Joint Sector Group); Isabelle Vandoorne (DG MOVE); William Bird (DG MOVE); Robert Parkinson (ECTAA); Michael Purcell (EIM); Rian van der Borgt (EPF); Mickael Varga (ERA); Laurie d'Hont (ESC); Svend Leirvaag (ETTSA); Harald Reisinger (RNE); Rügter Fenkes (TAP Phase 1 Project Manager); Sebastian Naundorf (TAP Phase 1); Dominique Margottin (TAP Phase 1); Ugo Dell'Arciprete (TAP Phase 1); Chris Querée (TAP Phase 1); John Lutz (TAF Deployment team); Simon Fletcher (UIC); Marc Guigon (UIC); Alexander Stussi (UITP); Eric Fontanel (UNIFE); (others?)

Yves Perreal (Thales); Isabelle Mancel (Thales); John Constantini (Thales) (Shift2Rail only)

1. Introduction

DG MOVE co-chair (PG) welcomed the participants to the 1st TAP/TAF Joint Steering Committee. He introduced Mr d'Hont of the European Shippers' Council (ESC) as an observer, representing freight users within TAF much in the way that TAP included a representative of Passenger User Groups.

2. Governance

TAP Project Team (CQ) tabled the proposed combined TAF/TAP governance structure. In particular the TAP team proposal to merge – already in the TAP Phase Two transition phase - existing TAF and TAP EGs in the RU/IM workstream was accepted.

Three items relating to the long-term governance (Phase Three for TAP) required further consideration – the possible integration of RU/IM governance with retail governance, procurement and the decision making processes (Supervisory Board/Service Management Groups).
It was considered that these issues could not be resolved by the deadline of 13\textsuperscript{th} July and should be determined in the transition phase.

\textbf{Action:}

JSG and the TAP Project team to prepare a discussion paper on outstanding governance issues to be tabled at the next Joint SteCo.

\section*{3. Shift2Rail}

UNIFE (EF) introduced an information item on the proposed Shift2Rail JTI initiative. A presentation was made which covered the overall ambitions of the programme. This was followed by more detailed information from representatives of Thales.

UNIFE invited members of the Joint TAF/TAP SteCo to give their comments on the proposed activities and the opportunity was extended for them to become active members of the JTI team.

\section*{4. Date of next meeting}

Next meeting of Joint TAP/TAF SteCo was agreed for 28\textsuperscript{th} September 2012 at 12.00 hrs.