

TAP TSI Basic Parameters (BP): Summary of responsibilities, content, conditions, standards (Basis: Regulation (EU) 454/2011)

BP-No.	BP Name	Responsible	required activities	required output/information	Recipient of output, information	provision required on	conditions for information provision	Target deadline independent of phase 1 requirements for delivery time	required standard	allowed alternatives to standards	required quality		
											required retention period		
4.2.1.	Exchange of timetable data	RU	make available	all of its timetable data (sole or joint carrier)	>all RUs >third parties >public bodies			>2 months before timetable comes into force, if RU has sole control	B.4		>accurate		
				by guaranteeing access to							>up-to-date		
											>as soon as possible for remaining services	>12 months after expiry date	
											>any changes to annual timetable at least 7 days before changes take effect		
4.2.2.	Exchange of tariff data	RU	make available	all its tariffs (including fare tables)	>RUs >third parties >authorised public bodies		authorisation to sell				>accurate		
				by guaranteeing access to							>up-to-date		
											Tariff data for international and foreign sales		
											>NRT Tariffs (Non Reservation Ticket)	>3 months before tariff (NRT/IRT) comes into force	B.1. B.2.
											>IRT Tariffs (Integrated Reservation Ticket)	>according to its sales condition	B.3.
	>Special Tariffs												
	Tariff data intended for domestic sales		>open point										
4.2.3.	Handling of information on contact details of the RU	RU	make available	a dataset	>RUs >Agency (ERA) >third parties >public bodies			as soon as possible					
											that includes		
											>carrier name		same name used for time table delivery
											>carrier code		
											>official website		
			machine readable										

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4.2.4.	Handling of information concerning conditions of carriage	RU	publish	information relating to:	not mentioned	official website								
				>general conditions of carriage (CIV)										
				>own conditions of carriage										
				>link to Passenger Rights Regulation										
				>accepted means of payment										
				>sales and after sales conditions										
4.2.5.	Handling of information concerning carriage of registered luggage	RU	publish	>conditions for the handling of registered luggage	passenger	official website	>RU offers such handling							
				>information to that effect										
4.2.6.	Handling of information concerning assistance of persons with reduced mobility (PRM)	RU	publish	information (e.g.):	passenger	official website								
				>trains where PRM facilities are available										
				>types and minimum quantity of PRM facilities under normal operating conditions										
				>methods for requesting assistance for boarding and disembarking										
				>maximum seize and weight of wheelchair										
				>conditions of access to stations										
		ticket vendor	requesting distribution system sends	RU,	requesting distribution system sends	availability/reservation request for PRM assistance:	system		>IT communication is used			B.10	otherwise defined standards	
						>availability request								
						>reservation request								
						>full cancellation request								
add-ressed system	send	RU,	send	availability/reservation response:	requesting system		request properly formulated			B.10	otherwise defined standards			
				>reply about availability										
				>confirmation of reservation request										
				>confirmation of cancellation request										
				>negative reply										

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4.2.7.	Handling of information concerning the carriage of bicycles	RU	publish	conditions for carriage of bicycles:	passenger	official website	service is offered by the RU	>first publication 6 months after TAP comes into force (13 Nov. 11) > changes 6 days before into force	web content accessibility guidelines			
				>trains where carriage of bicycles is available								
				>times where carriage of bicycles is permitted								
				>whether specific reservation is required								
		RU, ticket vendor	distribution system sends	availability/reservation request for carriage of bicycles:	attributing system			>IT communication is used >commercial agreement carrier and distributor exists		B.5	otherwise defined standards	
				>enquiry about availability								
				>reservation request >complete cancellation request								
		attributing system	send	availability/reservation response:	requesting distribution system			request correctly formulated		B.5	otherwise defined standards	
				>reply about availability								
				>confirmation of reservation request >confirmation of cancellation request >negative reply								
4.2.8.	Handling of information concerning the carriage of cars	RU	communicate	conditions for carriage of cars, e.g.:	passenger	official website	service is offered by the RU	>first publication 6 months after TAP comes into force (13 Nov. 11) > changes 6 days before into force	web content accessibility guidelines			
				>trains on which carrying of cars is possible								
				>specific address and time for loading								
				>size, weight for the transport of cars								
		RU, ticket vendor	distribution system sends	availability/reservation request for carriage of cars:	attributing system			>IT communication is used >commercial agreement carrier and distributor exists		B.5	otherwise defined standards	
				>availability request								
				>reservation request >complete cancellation request								
		attributing system	send	availability/reservation response:	requesting distribution system			request properly formulated		B.5	otherwise defined standards	
				>reply about availability								
				>confirmation of reservation request >confirmation of cancellation request >negative reply								

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4.2.9.	Handling of availability/reservation	RU, ticket vendor	distribution	availability/reservation request for the specified accomodation type:	attributing system		commercial agree-ment between carrier and distributor exists		B.5	otherwise defined standards		
			>enquiry about availability									
			>reservation request									
			>request for cancellation									
		attributing system	send	availability/reservation response:	requesting distribution system		request validity formulated		B.5	otherwise defined standards		
			>reply about availability									
>confirmation of reservation request												
	>confirmation of cancellation request											
	>replacement proposal											
	>negative reply											
4.2.10.	Handling of security elements for product distribution	rail ticket office, agency, retailer, distribution system	generate	security information to be inserted in the ticket/reservation	distribution system		RU issues CIV compliant ticket/reservation	as soon as the booking status and the sales transaction data have been sucessfully sent to distribution system	standard for the handling of secu- rity ele- ments			
			produce	dossier reference to retrieve the ticket/reser- vation			RU issues CIV compliant ticket/ reservation	as soon as the booking status and the sales transaction data have been sucessfully sent to distribution system	standard for the handling of secu- rity ele- ments			
			enter	all information concerning the ticket	own distribution system							
			generate	dossier reference to retrieve the ticket/reser- vation			RU issues CIV compliant ticket/ reservation	as soon as the booking status and the sales transaction data have been sucessfully sent to distribution system	standard for the handling of secu- rity ele- ments			
			enter	dossier reference		on ticket/ reservation						

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4.2.12.	Handling of information provision in the station area	Station manager	provide information in station area	1. train departure >train type and/or number >station(s) of destination >where appropriate, intermediate station stop(s) >platform or track >scheduled departure time	customer within station	voice announcement and/or displays		>renewal, major upgrade or new installation of >voice announcements >and/or display systems >stations at which trains performing international service stop			The station manager decides on: >type of information system (display and/or voice announcement) >the point in time, when the information is provided >the location within the station where information system will be installed						
			2. deviations from plan for departing trains >train type and/or number >station(s) of destination >scheduled departure time >deviation from plan														
			3. terminating trains >station(s) of origin >arrival time at terminating station >train type and/or number >arrival platform or track														
			4. deviations from plan for terminating trains >train type and/or number >station(s) of origin >scheduled arrival time >deviation from plan							in due time to the station manager by RUs and/or IMs (delivery of the information see BP.4.2.15)	(B.30)						
			5. Deviations from plan comprise >material delays >change of track or platform >full or partial cancellation of train >train rerouting														
			4.2.13.	Handling of information provision in the vehicle area	RU	inform in train	1. at station of departure and major intermediate station stops: >train type and/or number >final destination(s) >where practicable intermediate station stops >material delay >reasons for delay, if known	passenger			>renewed or upgraded rolling stock, if information systems (voice announcements and/or display systems) are renewed or installed >trains performing international service			RU decides on: >type of information system (display and/or voice announcement) >the point in time, when the information will be provided >the location within a train where the information devices will be installed			
						2. before arrival at all intermediate station stops: >next station stop (station name)											
						3. before arrival at major intermediate station and destination station: > next station stop (station name) >planned arrival time >estimated arrival time and/or other delay information >next main connecting services					at the descretion of RU						
						4.2.14.	Train	RU	send	Train ready message for all trains:	IM			every time a train	B.30	>other existing	If timetable is

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	preparation			>train and/or path number				is ready to access		standards	used for train	
				>Train ready indication, which indicates, that that the train has been prepared and is ready to run				the network for the first time		may be used for the same purpose if parties involved have concluded	ready, the RU shall inform the IM if the train is not ready as soon as possible	
										> IM accepts		
										under national rules the timetable as a "train ready" message		
4.2.15.		Train running information and forecast	IM	send	1. "train running information" message for all trains	RU		Path contract that specifies reporting points for train movement	as soon as the train reaches	B.30	other existing standards may be used for the same purpose if there is a specific agreement between the parties involved	
					>train and/or path number (trainID)				contractually agreed reporting points			
					>scheduled time and actual time at agreed reporting point							
					>identification of reporting point							
	>status of train at the reporting point											
	IM		send	2. "train running forecast" message for all trains	RU			additional delays occurring between reporting points	>as soon as the train reaches	B.30	other existing standards may be used for the same purpose if there is a specific agreement between the parties involved	the BP does not prescribe the process for generating the forecast
				Content: forecasted time for agreed forecast points					contractually agreed reporting points to deliver a forecast for a forecast point			
				>train and/or path number (trainID)								
				>for each agreed forecast point								
				-scheduled time and forecast time - identification of agreed forecast point -status of train at agreed forecast point					>can be send before train starts running			
RU and/or IM	deliver	Information on train running forecast	station manager				in due time					
							under a contractual agreement					

