



Brussels, 29 AOUT 2012

Your important role in the implementation of Commission Regulation (EU) 454/2011 (TAP TSI): the preparation of your company's implementation plan

Dear Sir/Madam,

In May 2011 the European Commission adopted the Regulation on Technical Specifications for Interoperability on Telematics Applications for Passenger services (TAP TSI).

The purpose of the TAP TSI is to define European-wide procedures and interfaces between all types of railway industry actors (passengers, railway undertakings, infrastructure managers, station managers, public transport authorities and ticket vendors). It will contribute to an interoperable, cost-efficient information exchange system for Europe that enables the provision of high quality journey information and ticket issuing to passengers in a cost effective manner.

A cross-sector project, involving actors from all stakeholder groups through their representative associations determined the technical requirements needed to implement, and hence fulfil, the obligations of the TAP TSI Regulation. It delivered its results to the European Commission in May 2012. These results need to be implemented by all actors falling under the Regulation. **This includes your organisation and impacts on you.**

According to the Regulation, a roadmap has to be drawn up which details the activities necessary to implement the system. The roadmap has to include appropriate milestones, to ensure that progress of implementation of the TAP TSI can be monitored by the Commission, the European Railway Agency, the Member States and the stakeholders concerned.

This plan needs to incorporate specific timelines of the concerned stakeholders (you) in your company's individual TAP implementation plan.

The master plan, which summarises each of the individual companies' **implementation plans**, needs to be delivered to the Commission **by April 30 2013**.

In order to fulfil the obligations of the Regulation, **you are requested to submit your individual planning for implementation of TAP TSI**, so that the TAP master plan may be delivered to the Commission on time. Your contribution must be returned to the TAP TSI project team **by December 31 2012**. A consolidation phase, where there is an opportunity for you to align implementation dates with some of your partners, is possible prior to the delivery of the master plan to the Commission in April 2013.

The attached documentation, together with an overview of the Implementation Guides and Technical Documents, will assist your staff to prepare your response.

In order to help you with this process, a kick-off meeting will be held September 25th 2012 in Brussels. The meeting will outline the requirements for TAP TSI implementation and answer questions that your staff may have. An invitation is enclosed giving further details of the meeting.

It is imperative that both IT and business resources are used to fulfil this requirement and that you should be personally involved on a strategic level when submitting your plans to the Commission. **Individual implementation will be monitored against the planning submitted.**

Further information on TAP TSI is available at <http://tap-tsi.uic.org/>

Yours faithfully,



Libor Lochman, Co-Chairman
TAP TSI Steering Committee

Executive Director
Community of European Railways



Patrizio Grillo, Co-Chairman
TAP TSI Steering Committee

Deputy Head of Unit
Single European Rail Area
European Commission